**THE BUILDING REGULATIONS 2010, as amended**

**The Building Regulations etc. (Amendment) (England) Regulations 2023**

**Part 2A (dutyholders and competence)**

**PRINCIPAL CONTRACTOR**

**DECLARATION OF COMPLIANCE**

The Government has published amendments to the building regulations which came into full force on the 1st October 2023. This introduces the need to submit declarations of compliance. Please note that we will not issue our completion certificate until these declarations have been submitted to building control by the Client.

“principal contractor” means the contractor appointed under regulation 11D (principal designer and principal contractor) to perform the duties of a principal contractor under these Regulations

**Project Description:**

**Project Location:**

**Principal Contractor Name:**

**Business Organisation:**

**Address:**

**Telephone Number:**

**Email Address:**

**Date of Appointment:**

**Date appointment ceased:**

I/We confirm (as the Principal Contractor) that I/ we have fulfilled my/our duties under Part 2A (duty holders competence) of the Building Regulations.

**Signed:**

**Name:**

**Date:**

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| **PRINCIPAL CONTRACTOR/s WHO HAVE ENDED THEIR APPOINTMENTS AND DUTIES PROVIDE FULL DETAILS ON NEXT SHEET** |
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**IMPORTANT NOTES**

**Statutory Obligations When Ending Appointment Early**

1. **Notification of Change in Principal Contractor:**
	* The Principal Contractor must ensure the **person carrying out the work** (typically the client or developer) notifies the relevant **Building Control Body (BCB)**—either the local authority or a Registered Building Control Approver (RBCA)—about the change in Principal Contractor. This is to ensure that the regulatory authority is aware of the new party taking responsibility for compliance.
2. **Completion of Outstanding Compliance Requirements:**
	* The outgoing Principal Contractor must provide evidence of compliance with the Building Regulations for any work completed under their management. This includes submitting reports, certificates, or other required documentation to the BCB.
	* Address any outstanding issues identified during inspections to ensure the handover does not disrupt compliance oversight.
3. **Handover of Inspection Records:**
	* Provide a record of all completed inspections and any correspondence with the Building Control Body.
	* Ensure the incoming Principal Contractor or client has access to documentation confirming compliance of completed stages, including any conditions imposed by the BCB.
4. **Handover of Safety-Related Documentation (Regulation 38, if applicable):**
	* Where applicable, ensure that safety information required under **Regulation 38**—such as fire safety strategies and completed fire systems documentation—is passed to the client or the next responsible party.
5. **Responsibility for Work Completed Under Their Appointment:**
	* The outgoing Principal Contractor remains statutorily responsible for ensuring that all building work completed during their tenure complies with the Building Regulations.
	* If non-compliance is later identified in work completed during their appointment, they may still be held accountable.

Please provide in the next box full details of the scope of work you were involved in during your contractual engagement up to the point that your duty holder role ended – in the next box.

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| **The law requires that this declaration is given within 28 days from the date that your appointment ended as Principal Contractor.** |

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Government advice about the roles and responsibilities can be found here:

<https://www.gov.uk/guidance/design-and-building-work-meeting-building-requirements>